* **Title:**

Third Party Collection Services

* **Agency:**

State University of New York (SUNY)

* **Division:**

SUNY Upstate Medical University

* **Contract Number:**

T507540

* **CR Number:**

2123371

* **Date of Issue:**

06/11/2025

* **Due Date/Time:**

07/03/2025

* **County(ies):**

Onondaga

* **Location:**

SUNY Upstate Medical University 750 East Adams Street Syracuse NY 13210

* **Classification(s):**

Financial *- Consulting & Other Services*

Administrative & Technical*- Consulting & Other Services*

Medical & Health Care*- Consulting & Other Services*

* **Opportunity Type:**

Discretionary procurements between $50,000 and $750,000

* [**Description**](https://www.nyscr.ny.gov/business/adsPubView.cfm?ID=ABE20D26-1B38-42B3-9950-336DA5CFC3D3#Description)
* [**Contact Info**](https://www.nyscr.ny.gov/business/adsPubView.cfm?ID=ABE20D26-1B38-42B3-9950-336DA5CFC3D3#Contacts)
* [**Documents**](https://www.nyscr.ny.gov/business/adsPubView.cfm?ID=ABE20D26-1B38-42B3-9950-336DA5CFC3D3#Documents)
* [**Updates**](https://www.nyscr.ny.gov/business/adsPubView.cfm?ID=ABE20D26-1B38-42B3-9950-336DA5CFC3D3#Updates)
* [**Bid Results/Awards**](https://www.nyscr.ny.gov/business/adsPubView.cfm?ID=ABE20D26-1B38-42B3-9950-336DA5CFC3D3#BidResults)

SUNY Upstate Medical University intends to make an award under our discretionary authority, which is up to $125,000.00, to **Kopp Billing Agency for third party debt collection services,** pursuant to NYS Education Law 355(5)(a) which authorizes purchases without a formal competitive process in certain circumstances, including purchases from NYS small businesses, from business certified pursuant to Article 15-A of the NYS Executive Law and if applicable, from businesses selling commodities or technology that are recycled or remanufactured. If you are interested in providing a proposal for the above commodity or service, you must contact the appropriately designated Campus contact in this advertisement within fifteen (15) business days of this Advertised Notice.

**A sealed bid will not be held.**

This procurement is subject to NYS Finance Law §§139 –j & –k, AKA the Lobbying Law. Therefore, vendors are cautioned that the only permissible contact for this procurement is the individual listed below. Contacting any other individuals at Upstate in connection with this advertisement may constitute a violation of New York State Finance Law. Failure to comply with this requirement can range from no contract award to debarment from sales to any NYS agency.

The successful contractor will be required to submit applicable documents related to Vendor Responsibility, NYS Finance Law §§139 –j & –k and New York State Tax Law Section 5-a.

The successful contractor will be required to submit valid and current NYS Workers’ Compensation and Disability forms.

**Service-Disabled Veteran-Owned Set Aside:** No

**Due date:**07/03/2025

**Contract term:** 1 year

**County(ies):** Onondaga

**Location:**SUNY Upstate Medical University 750 East Adams Street Syracuse NY 13210

**Business entities awarded an identical or substantially similar procurement contract within the past five years:**

none