

CITY OF PORTLAND, MAINE

Notice to Contractors/Consultants/Bidders

**Billing Services for Emergency Medical Transportation Services
RFP #25017**

Sealed bids shall be submitted electronically to bidsubmit@portlandmaine.gov with the name of the Bidder, Contract Name and Bid number in the subject line will be received until **3:30 p.m., October 2, 2024** at which time they will be opened, and read. Proposals may also be submitted via USPS, UPS, FedEx or in person to the City of Portland, Purchasing Rm. 103, 389 Congress St., Portland ME 04101. It is the bidder's sole responsibility to ensure that their bid is submitted prior to the date and time specified. Late, faxed or unsigned bids shall not be accepted.

Copies of the above documents are available by contacting the Purchasing Office either by e-mail purchasing@portlandmaine.gov or phone (207) 874-8654. Each prospective bidder will be required to obtain from the City each copy of the proposal form and each set of plans.